



# Reprints order form

Name: .....

Address: .....

Postcode: ..... Tel No: .....

**Please quote the reference number relating to the photograph, and quantity required.**

Reference Number:	7" x 5"	9" x 6"	10" x 8"	12" x 8"

**Please state:**

Number of Photographs	Size	£	p
	7" x 5" @ £3.50		
	9" x 6" @ £5.50		
	10" x 8" @ £6.50		
	12" x 8" @ £7.50		
Number of Folders			
	7" x 5" @ £1.00		
	9" x 6" @ £1.60		
	10" x 8" @ £2.00		
	12" x 8" @ £2.20		
	<b>Postage &amp; Packaging</b>	<b>3</b>	<b>00</b>
	<b>Sub Total</b>		
<b>IMPORTANT: PLEASE ADD VAT</b>	+ VAT @ 15 %		
	<b>TOTAL</b>		

Completed order forms should be sent together with your payment to:  
 Design and Print Services, Loughborough University, Loughborough, Leicestershire LE11 3TU UK

- Cheques – (made payable to Loughborough University)
- Credit / Debit Card (Please fill in the details below)

Card No:

Card Issue No:      
 (Switch only)

Start date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_      Expiry date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Card Type:  Mastercard     Visa     Switch     Delta

Security No:    usually found on reverse of card      Signature of card holder: .....

Address & Postcode of Cardholder if different to above: .....

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